

To: **Members of the Cabinet**

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 16 June 2026 at 2.00 pm**

**Room 2&3 - County Hall, New Road, Oxford OX1 1ND**

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Martin Reeves  
Chief Executive

June 2026

**Committee Officer: Democratic Services**  
*Email: [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)*

### **Membership**

#### *Councillors*

Tim Bearder	Leader of the Council
Neil Fawcett	Deputy Leader of the Council and Cabinet Member for Resources
Judith Edwards	Cabinet Member for Local Government Reorganisation and Human Resources
Gareth Epps	Cabinet Member for Transport
Rebekah Fletcher	Cabinet Member for Adults
Sean Gaul	Cabinet Member for Children and Young People
Laura Gordon	Cabinet Member for Environment and Economy
Kate Gregory	Cabinet Member for Public Health and Inequalities
Liz Leffman	Cabinet Member for Highways Construction and Repair
Dan Levy	Cabinet Member for Finance, Property and Transformation

*The Agenda is attached. Decisions taken at the meeting  
will become effective at the end of the working day on 22 June 2026  
unless called in by that date for review by the appropriate Scrutiny Committee.  
Copies of this Notice, Agenda and supporting papers are circulated  
to all Members of the County Council.*

*Date of next meeting: 14 July 2026*

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note below

## 3. Minutes (Pages 11 - 16)

To approve the minutes of the meeting held on 19 May 2026 (**CA3**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am three working days before the meeting, ask a question on an item on the agenda.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

## 5. Petitions and Public Address

Members of the public who wish to speak on an item on the agenda at this meeting, or present a petition, can attend the meeting in person or 'virtually' through an online connection.

Requests to present a petition must be submitted no later than 9am ten working days before the meeting.

Requests to speak must be submitted no later than 9am three working days before the meeting.

Requests should be submitted to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am on the day of the meeting. Written submissions should be no longer than 1 A4 sheet.

## **6. Appointments to Category A Outside Bodies 2026/27 (Pages 17 - 26)**

*Cabinet Member:* Leader

*Forward Plan Ref:* 2026/100

*Non-key decision*

*Contact:* Tom Hudson, Scrutiny Manager

Tom.hudson@oxfordshire.gov.uk

Report by Director of Law & Governance and Monitoring Officer (**CA6**)

To confirm the Cabinet's appointments for the civic year 2026/27.

**The Cabinet is recommended to AGREE the appointments set out in the annex to the report**

## **7. Reports from Scrutiny Committees (Pages 27 - 80)**

Cabinet will receive the following Scrutiny reports:-

Performance and Corporate Services Overview and Scrutiny Committee report on Customer Service Centre Update

Place Overview and Scrutiny Committee Reports on:-

- a) Minerals and Waste Planning
- b) School Streets
- c) Bus Services and Rural Transport (including Mobility Hubs)
- d) Temporary Congestion Charge Scheme Monitoring
- e) Unauthorised Waste Site near Kidlington: Interim Report

## **8. SEND Reform Plan (TO FOLLOW)**

*Cabinet Member:* Children and Young People

*Forward Plan Ref:* 2026/107

*Key decision*

*Contact:* Anna Jennings, Head of Transformation

Anna.Jennings@oxfordshire.gov.uk

Report by Director of Children's Services (**CA8**)

## **9. Tree Care Framework - Contract Award (Pages 81 - 106)**

*Cabinet Member:* Place, Environment and Climate Action

*Forward Plan Ref:* 2026/102

*Key decision*

*Contact:* Andy Lederer, Principal Officer - Arboriculture

andy.lederer@oxfordshire.gov.uk

Report by Director of Environment and Highways (**CA9**)

Seeking Cabinet approval for award of Tree Care Framework.

**The Cabinet is RECOMMENDED to**

- a) **approve the use of a Tree Care Framework Contract model to deliver planned and responsive tree management activity for trees within the county council's responsibility as highway authority and property owner.**
- b) **To delegate the award of the contract, and any future extensions, to Director of Environment & Highways in consultation with Cabinet Member for Highways Construction and Repair**

## **10. HR & Cultural Change - Quarterly Employee Data Report Q4 2025/6 (Pages 107 - 122)**

*Cabinet Member:* Resources and Deputy Leader

*Forward Plan Ref:* 2026/081

*Non-key decision*

*Contact:* Nathan Phillips, Data and Insight Team Manager

*Nathan.phillips@oxfordshire.gov.uk*

Report by Director of HR and Culture Change **(CA10)**

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

**Cabinet is RECOMMENDED to note the report.**

## **11. Business Management & Monitoring Report - Performance and Risk Quarter 4 2025-26 and Provisional Revenue Outturn 2025-26 (Pages 123 - 230)**

*Cabinet Member:* Finance, Property and Transformation

*Forward Plan Ref:* 2026/029

*Key decision*

*Contact:* Verity Royle, Planning and Reporting Manager

*Verity.royle@oxfordshire.gov.uk*

Report by Deputy Chief Executive (Section 151 Officer) **(CA11)**

To note the report and agree the recommendations

**Cabinet is RECOMMENDED to:**

- a) **Note the report and annexes;**
  - Annex A Performance – Quarter 4 2025-26**
  - Annex B Exceptions – Quarter 4 2025-26**
  - Annex C – Complaints and FOI's**
  - Annex D – Provisional financial year end position 2025/26**
  - Annex E – Annual report**

- b) **Note the summary of the provisional year - end financial position for 2025/26 along with the year-end position on general balances and earmarked reserves as explained in Annex D.**
- c) **Reserves:**
  - i. **Approve an £8.0m additional contribution to High Needs DSG risk reserve in 2025/26 (ahead of submission of the SEND Reform Plan to the Department for Education). The balance held in the reserve will be considered as part of the budget process for 2027/28 (Annex D Para 116 -118).**
  - ii. **Approve that the £2.7m 2025/26 On-Street Parking Account surplus, that has not yet been applied to fund eligible expenditure in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, is held in reserves and carried forward for use in future years as set out in Annex D Appendix 4c (Annex D Para 116, 119).**
  - iii. **Approve the creation of a Congestion Charge Reserve, and contribution of £1.4m, to hold and support funding for the ongoing operation of the scheme as well as investments set out in the report to Cabinet in May 2026 (Annex D Para 116, 120).**
  - iv. **Approve a £0.8m contribution to the Budget Priorities reserve to support Education SEND (Annex D Para 121 - 122).**

## **12. Capital Outturn Report 2025-26 (Pages 231 - 250)**

*Cabinet Member:* Finance, Property and Transformation

*Forward Plan Ref:* 2026/043

*Key decision*

*Contact:* Natalie Crawford, Capital Programme Manager

Natalie.crawford@oxfordshire.gov.uk

Report by Deputy Chief Executive (Section 151 Officer) **(CA12)**

To note the performance against the capital programme for 2025/26 as set out in the report.

**The Cabinet is RECOMMENDED to:**

- a) **Note performance against the Capital Programme for 2025/26.**
- b) **Note the Capital Programme Provisional Outturn Summary for 2025/26**

**Annex 1a: Strategy Programmes Expenditure**

**Annex 1b: Capital Financing**

**Annex 1c: Strategy / Programme Level Reporting during the year**

## **13. Forward Plan and Future Business (Pages 251 - 260)**

*Cabinet Member:* All

Contact Officer: Chris Reynolds, Senior Democratic Services Officer,  
[chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

**14. For information only: Cabinet response to Scrutiny item (Pages 261 - 268)**

Repair of defects and superusers

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.